

**Soaring Safety Foundation**  
**Trustees Meeting Albuquerque, NM FEB 14, 2008**

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*Minutes recorded by Burt Compton*

**Trustees Attending:** Richard Carlson, SSF Chairman,  
Gene Hammond, Bernald Smith, Burt Compton, Stephen Dee

SSF Advisors Attending: Pat Costello of Costello Insurance Associates,  
Bob Wander, Matt Michael and Tony Condon.

SSA Members Attending:  
Phil Umphres, SSA Treasurer, Cindy Brickner, SSA Director

Meeting began at 10:10 am.

**Minutes** read from previous meeting (Elmira, NY – SEP 2007)  
Motion to approve by BS, Second by SD, Passed.

**OLD BUSINESS**

**Action Items from ELM Meeting**

- RC resend SSF program letter via Costello: To be mailed.
- BC draft new XC mentor program guide: 80% complete.
- BC verified ABQ convention arrangements and programs: SSA AV arrangements good.
- GH cancel SSF credit cards: Completed.

***New Action Items:***

- ***ALL Trustees write Soaring articles and submit to BS.  
Generate topic list from past SSF Sailplane Safety articles.***
- ***BC to write Safety Officer Training Guide (SOTG) article in “table of contents”  
form with bullets for topics + short sentence summary.***
- ***BC to write “Club Management” article extracted from the SOTG (700 words).***
- ***RC update Reporting Form on SSF website: Imminent.***
- ***BW confirm FIRC schedule***
- ***Patricia Wager is the FIRC coordinator.***
- ***BW mail “Sporty’s” DVD’s to 2007 FIRC attendees:  
BW confirmed he will mail these DVD’s soon.***
- ***Action Item: RC annual safety report with website updates: Imminent.***

**TRUSTEE REPORTS**

**Rich Carlson -- SSF Chairman**

No new discussion regarding the SSF / SSA relationship.

Discussion of BS communications with Soaring Foundation  
Treasurer, Peter Brown

Discussion to improve FIRC's and Safety Seminars  
Survey FIRC attendees regarding what type of recurrent training they would prefer.

***Action Item: RC send letter to SSA Directors promoting SSF products.***

**Burt Compton**

Site Survey Report: 1 in Florida in January 2008.

***BC Action Item: Quote reactions from those who have had Site Surveys, without mentioning names/sites. Add to Site Survey brochure and on SSF website.***

**Stephen Dee**

Reports that his participation in FIRC's and submitting SSF articles to Soaring has been enlightening and enjoyable.

**Gene Hammond**

No new discussions.

**Bernald Smith - Treasurer**

Presented improved accounting documentation for reimbursements to SSF Trustees, Advisors, for FIRC's Seminars, Site Surveys, and SSF Operating Expenses.

All expense receipts submitted should be originals. Submitters should keep copies.

Current check writing process with SSA in Hobbs is working well.

2008 Draft Budget hard copies distributed to the SSA Trustees.

Motion to approve 2008 budget. SD moved, BC seconded. Motion passed.

Discussion of the donated NSM funds to send instructional materials to FIRC attendees (currently the Sporty's Transition of Gliders" DVD. Motion to continue using the Sporty's DVD in 2008. Bernald Smith made motion. Seconded by Stephen Dee. Motion passed.

**Mentoring.**

**Since the SSF budget provides for “mentoring”, what programs or products can be developed?**

Bob Wander stated that the SSF “First Flight” program is effective.

Bob Wander suggested a “Recurrent Training Checklist” for the “First Flight” program be published by the SSF.

Bob Wander suggested that efforts should be directed at improving current SSF programs before branching out in speculative efforts, often suggested by SSA Directors.

Phil Umphres suggested that the SSA financial situation may allow the SSA to reimburse the clubs for collecting dues, and a “carrot” of naming a safety officer in order to receive the reimbursement may be employed.

Burt Compton suggested using the money budgeted for mentoring for hard copy publishing and distribution of the new “Safety Officer’s Training Guide”.

Pat Costello suggested the SSF make an effort to identify individuals at each club and FBO who would be our contact for SSF programs and products.

Burt Compton suggested adding a letter with a checklist with checkboxes asking

*“Would you like the SSF to provide you with any of the following”*

- Free DVD
- Free Safety Officer Training Guide (hard copy)
- Recurrent Training Guideline for CFG’s
- Free Site Survey
- Safety Seminar
- FIRC

No further discussion.

Bob Wander suggested that the SSA Instructors can also be a conduit for promoting the SSF programs and products.

Bernald Smith suggested that this should also be included in “Soaring” magazine.

Bob Wander suggested that the “Recurrent Training Guide” for “First Flight”

Rich Carlson suggested that soliciting and using the survey responses of FIRC attendees to enhance the “First Flight Guideines” from a grassroots CFG level.

**Action Item: Stephen Dee to edit “First Flight Guidelines” / “Recurrent Training Items” as an article for “Soaring” magazine for the fall 2008 issue.**

**New Business:**

Mary Beth Schwaegel of AIG thanked the SSF for the work in training and safety.  
Pat Costello of Costello Insurance Associates also thanked the SSF.

Rich Carlson: Women's Soaring Pilots Association request for an SSF presence, perhaps a Safety Seminar, in conjunction with their annual soaring camp.

Pat Costello: Identify people at each club and FBO as a the "Soaring Safety Liaison" to create a firm contact. Find the "safety activists".

Bob Wander: SSAI's need guidance and leadership from the SSF.

**Action Item: Rich Carlson to obtain the updated SSAI list and consider methods to give them guidance.**

Bernald Smith: FAA has published a NPRM and a FAA Advisory Circular on ADS-B which will be replacing radar in the USA by year 2020. Exemption appears to be in place for gliders, balloons and non-electric system airplanes, mirroring the current transponder rules. Should SSF respond?

**Action Item: Bernald Smith to respond and coordinate with Steve Northcraft of the SSA Government Liaison Committee regarding ADS-B.**

Report on FLARM meeting at the SSA Convention.

Clarification of FIRC expense reimbursements at SSA Conventions.

RC: Same as all FIRC's. Maximum of 3 hotel nights are reimbursed for FIRC Presenters.

**Next SSF Trustees Meeting:** BS moved to have the SSF Fall meeting in conjunction with the yet to be announced SSA Directors fall meeting. SD seconded. Motion passed.

**Adjorn.** At 2:45 pm SD moved to adjourn the meeting. BS seconded. Motion passed.