

**Trustees Attending:** Richard Carlson (SSF Chairman),  
Bernald Smith (Treasurer), Burt Compton, Stephen Dee

SSF Advisors Attending: Pat Costello of Costello Insurance Associates

SSA Members / Directors Attending: None.

Meeting began at 6:07 PM at the Embassy Suites by DFW Airport.

**AGENDA BASHING:** No comments.

**MINUTES:** Read from previous meeting (Chicago JAN 2009)  
Motion to approve by BS , Second by SD, passed.

**TRUSTEES TERMS UPDATE:**

Gene Hammond:	Expires 12/31/2009
Stephen Dee:	Expires 12/31/2009 (re-nominated)
Bernald Smith:	Expires 12/31/2010
Richard Carlson:	Expires 12/31/2010
Burt Compton:	Expires 12/31/2011

Gene Hammond to retire as a SSF Trustee as of 12/31/2009.

Ron Ridenour has been nominated to replace Gene Hammond.  
Motion to approve Ron Ridenour by Compton, second by Smith.  
Motion passed unanimously.

Stephen Dee term as SSF Trustee ends 12/31/2009. Motion by  
Carlson to nominate Dee for another 3 year term, expiring 12/31/2012.

**TRUSTEE REPORTS:**

**Trustee / Chairman Report: Richard Carlson, SSF Chairman**

SSF FIRC PROGRAM

Instructors Available: Carlson, Dee, Burkhart, Johnson, Wander.  
SSF FIRC Training Course Outline needs to be submitted in mid-October before it expires in December.

In 2009, 7 FIRC's accomplished:

- 135 attendees total.
- Dansville, NY (new site)
- Naples, FL (new site)
- Anchorage, AK
- Suffolk, VA
- Chicago, IL
- Philadelphia, PA
- Caesar Creek, OH

Upcoming in 2009:

- Etowah, TN

2010 FIRC's Scheduled:

Ann Arbor, MI  
Seattle, WA  
Washington, DC  
Little Rock, AR

2010 Planned FIRC's:

Denver, CO  
Long Beach, CA

Patricia Wager is coordinating FIRC requests. Contact her via the SSF website.

SSF Mailer: Two mailings promoting the SSF programs (FIRC, Seminars, Site Surveys) to clubs and commercial operators accomplished in May and August. Discussion on how to modify the mailer to get the attention of the club board members / motivate them to ask for the program. **BC** to update appearance / format of the letter. **Costello** to continue to provide postage.

SSF Website:

Add a Winch Operator online training module, with test and certificate, by January 1, 2010.

Scenario Based Training:

SSF Advisor **Matt Michael** to develop team to create module.

TSP Meeting in Terlat, Holland:

Emphasis on Scenario Based Training.  
Observed Simulator Based Training with CRT in ASK-21 fuselage, using the "Condor" projection system.  
"Safety Management System" – a term that embraces all safety programs bundled into a comprehensive concept.

**Trustee Report, Burt Compton:**

**SITE SURVEYS:**

SSF Site Surveys accomplished so far in 2009 include sites near Houston, Indianapolis, Dayton.  
One survey south of Dallas will be done after this meeting, on Sunday

SEP 13.

4 total accomplished for 2009 counting Dallas.

Requests for Site Surveys in the near future include Boston, Dansville, NY, two south of Los Angeles, "Soar NV" at Minden, NV, and one near Raleigh, NC.

In addition, we have one unfinished Site Survey at Truckee, CA.

**SEMINARS:**

Accomplished two SSF Seminars, one in Lakeland, FL in February, and another in El Paso, TX in September, substituting for Bob Wander.

**SSA CONVENTION, Little Rock, AR JAN 26 - 30, 2010:**

SSF Booth. Booth Space was secured early in 2009. Treasurer Smith has sent the check to the SSA. Booth location is very favorable next to OSTIV and near the large SSA merchandise booth. Compton will not have a Marfa Gliders booth at the Convention.

Compton plans to ship the SSF tabletop display (donated by Costello) via Fedex rather than drive it to the Convention site.

Electric service required if we want to turn on the lighted SSF display sign and have a video player/TV monitor or laptop. This usually costs SSF about \$80.

Booth set up will be on Wednesday afternoon. Tear down will be Sunday morning. SSA Booth needs to be staffed with Trustee at all times.

During the Trustee meeting, a SSF Advisor needs to be identified. Compton must attend the SSA Directors meeting all day on Saturday, if the traditional schedule is in place.

SSF Safety Seminar at SSA Convention (Wednesday evening, JAN 27).  
Need to secure a large room and AV equipment with SSA Convention organizer Kathey Pope.

Speakers and topics need to be considered.

Bob Wander has been invited but no response yet.

SSF Instructors / Towpilots Breakfast (Thursday morning, JAN 28)  
Confirm day and time then secure a breakfast room with Kathey Pope of SSA.

Topic for discussion may regard "Tow Position" -- the training of glider pilots to not upset the towplane. CFI's should teach flying the tow just above the wake and not being distracted by any other task during the tow. This is in response to the fatal accident in Oregon in August 2009. Advice to towpilots to be included as they must release as soon as an upset is suspected.

SSF Publicity at the SSA Convention.

Compton will bring signage and remind the SSA Staff / Soaring Editor to publicize the SSF activities. A "box" in Soaring magazine regarding SSF activities would be appropriate in the January 2010 issue.

#### SSA "MASTER INSTRUCTOR" PROGRAM:

Renewal notices were sent by SSA Staff in Spring 2009. A box reminding SSA Instructors of the "Master" program was in a recent issue of "Soaring" magazine. As the Continuing Education aspect of the SSAI Master program was upgraded in 2006, we are seeing truly qualified SSAI's applying for the designation. There is a lower number of SSAI Masters, but this group is certainly more qualified and motivated, in my opinion.

#### SOARING MAGAZINE ARTICLES:

Compton had recently completed an article on "Little Known FAA Regulations" and sent it to the SSF Trustees for review. In mid September 2009 certain changes to the FAA Regulations will occur that will be incorporated into the article, such as the towpilot currency time period change, so a revised article will be prepared.

**Trustee Report, Steve Dee:**

Assisted Rich by conducting two FIRC's, and made a Safety presentation to the Adrian Soaring Club's 75 Year Anniversary "winter gathering."

Contributed one article for Soaring magazine.  
Nominated for CFI of the Year for the MEM FSDO.

**Trustee Report, Gene Hammond:** None.

**Trustee Report, Bernald Smith:**

Attended:

EGU (European Gliding Union) Meeting in Finland

TSP (Training and Safety Panel of OSTIV) Meeting in Terlat, Holland

IGC (Int'l Gliding Commission) Meeting in Italy



**OLD BUSINESS**

- a. Outstanding Action items from previous meetings
  - i) **RC** Annual Safety Report and Website updates *in progress*
  - ii) **RC** Send letter to SSA Directors promoting SSF products *done*
- b. Action items from ORD meeting
  - i) **RC/BS** resolve media 3 billing issues *done*
  - ii) **BS** develop FIRC certificate for SSAI's *in progress*
  - iii) **GH/RC** FIRC TCO update – Oct 09 *in progress*
  - iv) **ALL** prepare SOARING articles in a timely manner *in progress*
  - v) **GH** contact clubs and COBM's on winch operations *in progress*
  - vi) **BS/GH** contact TSP on winch operations *done*
  - vii) **RC** identify experts in winch operations *Frank Whiteley*
- c. FIRC
  - i) Requests received
  - ii) Expected requests
  - iii) Instructors *identified replacement(s) for Dean Carswell*
  - iv) NSM/NSF funds dispersal *continuing process*
- d. Safety Seminars
  - i) Current status
  - ii) Speakers, Speakers, Speakers
  - iii) Presentations and PPT logistics
- e. SSF Annual Safety Report - status *in progress*
- f. Website usage
  - i) Training syllabi *in progress for winch operators*
- g. New training material (posters, videos, books, articles)
- h. Certificates for Operators noting SSAI's, Attendance at Clinics **BS**
- i. ARP program review *continue program*
  - i) First Flight
  - ii) Article series
- j. SSF advertising and fund raising activities
- k. Emphasis on Winch Safety *winch operator guidelines*
- l. Safety corner editorials/articles
- m. Interactions with SOARING editor – article review guide

**NEW BUSINESS**

- OSTIV track at SSA convention – speakers required
- Winch launching web module(s)
- Winch Operator Guideline
- RC** to create SOARING Article Review Guide
- BC** to update format / appearance of SSF Program Letter to Chapters
- BS** to update Certificates for attendees at FIRC's and Seminars, along with Certificate for the Operators showing their SSAI's participation.



**NEXT SSF TRUSTEES MEETING:**

Before or during the SSA Convention in Little Rock, JAN 26 – 30, 2010.  
Possible date included Monday afternoon, with possible second wrap-up meeting on Thursday night.

SSF Advisor Pat Costello discussed insurance issues including reciprocal towing agreements, clubs with winches that are mobile to another airport, towpilots with Private certificate giving tows with paying customer in the glider.

Costello discussed continuity of SSF Trustees and future candidates.

**ADJOURN:**

Motion by SD, seconded by BS, passed. Meeting ended at 11:10PM.

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