

# Soaring Safety Foundation Trustees Meeting Memphis, TN FEB, 2007

Minutes recorded by Burt Compton

**Trustees Attending:** Richard Carlson, SSF Chairman,  
Gene Hammond, Bernald Smith, Burt Compton, Stephen Dee

Attending: Pat Costello, SSF Advisor / Costello Insurance Associates  
Bob Wander, SSF Advisor, FIRC program manager  
Dianne Black-Nixon, Chairman of the SSA Board of Directors  
Judy Blalack, SSA Accounting Manager, Phil Umphres, SSA Director / Treasurer

**Minutes** read from previous meeting (Albuquerque, NM – OCT 2006)  
Motion by BS, Second by BC, Passed.

## **TRUSTEE REPORTS**

### **Chairman's Report (Rich Carlson)**

Discussion of relationship with SSA Directors and participation in the new SSA future re-structuring committee.

### **Treasurer's Report (Gene Hammond)**

2007 Budget Approval. Motion by BS, Seconded by GH, Passed.

### **Financial Coordination with SSA**

Discussion, comments by Judy Blalack and Gene Hammond:

SSA requested monthly financial reports from SSF rather than quarterly.  
Discussion included that original receipts must be sent to SSA.  
Copies should be held by submitter, as backup.  
Copies of the Founder's Bank SSF checking account monthly statements to be sent to Denise Layton each month.

New controls are in place in SSA to track all monies in and out.  
Judy Blalock is open to all inquiries and will respond immediately.

### **\* Action Items:**

**GH** will set up the mailing of copies of the Minooka bank statements to Hobbs.

**Dianne Black-Nixon** will determine if Denise Layton needs to be a "signer" on the SSF Founders Bank checking account in Minooka.

**Judy Blalack** will send monthly financial reports to SSF which will include

1. Trust Fund accruals
2. Founder's Bank SSF checking account at Minooka, IL
3. Donations sent to SSA marked for SSF

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### **Site Survey Report (Burt Compton)**

35 Site Surveys conducted since 2001 in all SSA Regions.

9 conducted in 2006 in MI, OH, PA, NV, CA, OR, WA, CA, CO

Noted was the need for better penetration of the 150 + clubs and the commercial operators.

#### **\* Action Items:**

**RC** to compose separate letters to be reviewed by SSF Trustees describing the SSF programs, starting with the Safety Seminar program. 310 letters will be pre-folded into ready-to-mail envelopes, to be mailed mid-March.

### **Accident Reports (Bernald Smith)**

Accidents discussed.

#### **\* Action Items:**

**SD** to determine number of motorgliders registered in the USA.

### **OSTIV (Bernald Smith)**

### **FIRC's (Bob Wander)**

Need to penetrate new markets

While repeat FIRC attendees are good, new attendees need to be attracted.

On-line FIRC discussed. Large upfront cost, update costs. Time-consuming.

BW feels that traveling FIRC's are very effective due to the personal contact.

#### **\* Action Items:**

**RC** to develop a promo letter on FIRC's that would include an explanation of the actual costs a club or host organization may incur.

### **ACCIDENT REDUCTION PLAN (Rich Carlson)**

FIRST FLIGHT PROGRAM

BW: Viable, keep promoting.

Bob Wander to create promo media.

"SOARING" MAGAZINE ARTICLES (Rich Carlson)

Review of safety articles to continue.

"Accidents That Almost Happened" RW to generate.

### **NEW BUSINESS**

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**Directors and Officers Insurance** for the SSF Trustees.  
Annual cost estimate of \$1,000 - \$1,500. Costello to advise.  
General Liability coverage should also be considered.

**FIRC Management.** Bob Wander to step down as manager.  
Can do occasional FIRC presentations.

**\* Action Items:**

New manager(s) must be identified to lead the FIRC presentations and handle logistics.

**SSF Booth at SSA Convention (Burt Compton)**

BC will commit SSF for a booth at Albuquerque 2008 SSA Convention, next to the OSTV booth.  
New table top display unit donated by Pat Costello promotes the SSF training and safety mission.

**New Advisors.**

BS nominated Kempton Izuno.

**Adjorn.** BS moved SD seconded. Passed.